

**SOUTH DAVIS METRO FIRE SERVICE AREA**  
**BOARD MEETING**  
**JANUARY 22, 2024**

The South Davis Metro Fire Service Area Board of Trustees held a meeting January 22, 2024, at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

**CONDUCTING:** Commissioner Clark Wilkinson

**BOARD MEMBERS PRESENT**

Brian Horrocks  
Ryan Westergard  
Clark Wilkinson - Chair  
Ken Romney  
Bob Stevenson  
Kendalyn Harris -- Vice Chair

**STAFF PRESENT**

Dane Stone -- Fire Chief  
Dave Powers -- Deputy Chief  
Greg Stewart -- Deputy Chief  
Jessica Hardy -- Finance Director  
Nikki Thompson - Clerk  
Todd Godfrey- Legal Counsel

Commissioner Wilkinson stated that this is a scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

**CONSIDERATION OF APPROVING DECEMBER 2023 MINUTES – COMMISSIONER WILKINSON**

Commissioner Stevenson made a motion to approve the minutes, Commissioner Westergard seconded the motion. All Commissioners voted "aye." This item was approved.

**CONSIDERATION OF DECMEBER FINANCIAL STATEMENTS – MS. JESSICA HARDY**

Ms. Hardy presented the financial statements. Commissioner Horrocks made a motion to approve the statements, Commissioner Romney seconded the motion. All Commissioners voted "aye." This item was approved.

**CONSIDERATION OF DECEMBER DISBURSEMENTS – MS. JESSICA HARDY**

Ms. Hardy presented the disbursements. Commissioner Westergard made a motion to approve the disbursements, Commissioner Harris seconded the motion. All Commissioners voted "aye." This item was approved.

**CONSIDERATION OF ADJUSTED FEE SCHEDULE – CHIEF STONE**

Chief Stone stated there are two things we want to accomplish with this increase. One, we have not been charging for plan reviews since 2017. We have looked at other departments and feel comfortable with these new fees. Once these fees are assessed, we can pay for the new position that will be discussed in a few minutes. Commissioner Horrocks asked if there is any benefit in having the county offer the CERT classes and pay for those. Commissioner Stevenson responded there is very little infrastructure for the county to help and realistically the CERT is a better fit within the city organizations. Commissioner Harris asked Gary Davis, resident of Bountiful City, what his thoughts are concerning CERT. Mr. Davis stated the use of the Station is great because it's central to all the cities and all those involved with CERT don't mind the fee to pay for their supplies. Commissioner Stevenson stated that we originally hired for these positions. They have a salary to do this job, why do we need to charge more. We don't want to overlap with any city fees. Commissioner Stevenson asked to talk to Fire Marshal Fessler about the increased fees in person before he makes a decision/vote. DC Powers stated we currently have two employees covering five cities. We either need to hire more people or have the fees charged back to the users. This increase covers all the concerns. Commissioner Westergard stated since it is a fee increase, this should be a public hearing as well. Chief Stone stated we don't charge for fire services, but inspections yes. Commissioner Horrocks made a motion to start the March meeting

at 5:30 p.m. and the public hearing at 6 p.m. Commissioner Westergard seconded the motion. All Commissioners voted "aye." This item was approved.

**CONSIDERATION OF FIRE INVESTIGATOR POSITION -CHIEF STONE**

Chief Stone stated this is for a part-time position that Amanda will move into. We would like to fill the full-time position within the department. As stated, before the new fees will offset the salary for this position. This will also resolve the frustration within the five cities with the time constraints that currently exist for inspections, etc. We actually have the smallest fire prevention department in the county, covering five cities. Eventually we would like to have a deputy fire marshal as well. DC Powers stated that when we hired Casey and Amanda, the intent was to have the titles, however the positions morphed and we were approved for the deputy, but never funded. DC Stewart also added that the crews also help with inspections when the time allows, but this full-time position will obviously help offset their time as well. Commissioner Wilkinson asked if having the on-duty firefighters conduct inspections causes any liability issues. Chief Stone replied no. It does help the crews become familiar with the community. Commissioner Wilkinson made a motion to approve the part time position, Commissioner Harris seconded the motion. All commissioners voted "aye." This item was approved.

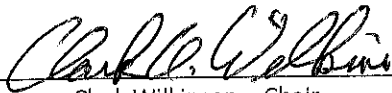
**FIRE CHIEF REPORT – CHIEF DANE STONE**

Chief Stone stated that Commissioner Wilkinson previously asked for department personnel to give a short report on their duties as some insight to the department. DC Powers and Stewart respectively gave their reports. Chief Stone stated we have five recruits starting the academy on February 12<sup>th</sup> and the 2023 annual report is almost done.

**CHAIRMAN REPORT – COMMISSIONER WILKINSON**

Nothing to report.

Commissioner Westergard made a motion to adjourn this meeting.

  
Clark Wilkinson – Chair

  
Nicole Thompson, Clerk