



South Davis Metro Fire Service Area

**Meeting of the Administrative Committee**  
255 South 100 West, Bountiful, Utah and Zoom  
December 2, 2021  
3:00 p.m.

**COMMITTEE ATTENDANCE:**

| <b>NAME</b>   | <b>POSITION / CITY REPRESENTED</b> |
|---------------|------------------------------------|
| Ken Leetham   | Chair - North Salt Lake            |
| Duane Huffman | West Bountiful                     |
| Gary Hill     | Bountiful                          |
| Nate Plazier  | Centerville                        |

**STAFF PRESENT:**

|                            |                                 |
|----------------------------|---------------------------------|
| Dane Stone, Fire Chief     | Jessica Hardy, Finance Director |
| Dave Powers, Deputy Chief  | Todd Godfrey, Attorney          |
| Greg Stewart, Deputy Chief | Nikki Dandurand, Secretary      |

**APPROVAL OF MINUTES**

Mr. Hill moved to approve the September 2, 2021, minutes and Mr. Huffman seconded the motion. All members voted and approved this motion.

**DISCUSSION OF 2022 MEETING SCHEDULE**

Chief Stone presented the 2022 meeting schedule, noting the April 2022 meeting was adjusted to accommodate Spring Break. Mr. Huffman moved to approve the 2022 schedule and Mr. Hill seconded the motion. All members voted and approved this motion.

**FIRE CHIEF REPORT**

Chief Stone reported that seven recruits graduated last month. There was a garage fire on Oakridge Dr. that was quickly under control. This upcoming Saturday is the "Elected Officials'

training at Station 81. Chief Stone highly encouraged the committee to attend the next Board meeting , as we are recognizing the Mayor's that are leaving office.

Mr. Hill asked of the employees in the department, what is the progression rate. DC Powers responded that over 75% have less than three years on the job. We overcompensate with heavy training right now, but we are on the right track to move forward.

**ADMINISTRATIVE CHAIR UPDATE**

Mr. Leetham stated that West Bountiful will be the next Chair position for 2022.

**ADJOURNMENT:**

Mr. Leetham adjourned the meeting.

  
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Ken Leetham, Chair

  
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Nicole Dandurand, Secretary