

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
October 18, 2021

The South Davis Metro Fire Service Area Board of Trustees held a meeting October 18, 2021 at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

CONDUCTING: Commissioner Len Arave

BOARD MEMBERS PRESENT

Leonard Arave – Chair
Ken Romney
Clark Wilkinson
Randy Lewis
Bob Stevenson

STAFF PRESENT

Dane Stone – Fire Chief
Dave Powers – Deputy Chief
Greg Stewart – Deputy Chief
Jessica Hardy – Finance Director
Nikki Dandurand - Secretary
Todd Godfrey – Attorney

BOARD MEMBERS EXCUSED

Rick Earnshaw

Commissioner Arave stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR SEPTEMBER 2021

Commissioner Arave presented the minutes for the September 2021 meeting. Commissioner Romney made a motion to approve the minutes, Commissioner Stevenson seconded the motion. All voted in favor.

CONSIDERATION SEPTEMBER FINANCIAL STATEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the financial statements. Commissioner Lewis moved to approve the statement as presented with Commissioner Wilkinson seconding the motion. All voted in favor.

CONSIDERATION OF AUGUST/SEPTEMBER DISBURSEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the disbursements. Commissioner Lewis asked if all credit card transactions are reviewed monthly. Ms. Hardy replied they go through an administrative process to get approved. Commissioner Romney moved to approve the disbursements, Commissioner Lewis seconding the motion. All voted in favor.

CONSIDERATION OF FY 2020-2021 FINANCIAL AUDIT – MR. ROB WOOD

Mr. Rob Wood stated the audit was previously presented to the Administrative Committee and was passed on with recommendation for approval. Mr. Wood continued through the audit, explaining various aspects of the criteria and break down of rating. The Board asked about single audits, the change from county paramedics fees to agency fees and Cares funding. Commissioner Wilkinson asked if Ms. Hardy consults with other entities. Ms. Hardy replied she does with the service area's City Managers', financial directors and of course, Mr. Wood. Commissioner Stevenson moved to approve the FY 2020-2021 Financial Audit, Commissioner Wilkinson seconding the motion. All voted in favor.

CONSIDERATION OF POLICY 1305 – DEPUTY CHIEF DAVE POWERS

Deputy Chief Powers explained the reasons behind the changes in this policy. The Captains are the most integral part of this department. We needed to rethink the qualifications, job experience and other factors to make this a stronger position. Commissioner Romney made a motion to approve the policy, Commissioner Lewis seconded the motion. All voted aye.

CONSIDERATION FOR THE PURCHASE OF A BRUSH TRUCK – CHIEF DANE STONE

Chief Stone stated this truck was approved in the budget and last month we received four RFP’s for this purchase. Watts Manufacturing had the lowest bid and was awarded the bid. The chassis is hard to find, but our order is in. They are 180 days out from delivery right now. Commissioner Romney made a motion to approve the purchase, Commissioner Stevenson seconded the motion. All voted aye.

CONSIDERATION OF APPROVAL FOR TWO DAYTIME PERSONNEL– CHIEF DANE STONE

Chief Stone stated these positions were also included in the budget. We would like the Logistics Captain to start in November this year, and the Training Captain in December. Commissioner Lewis made a motion to approve the positions, Commissioner Clark seconded the motion. All voted aye.

FIRE CHIEF REPORT

Chief Stone reported our call volume has remained consistent. Over the weekend, there was a garage fire, with no injuries. We have had a lot more inter-facility transfers as well. We are also picking up some calls to assist the Farmington Fire Department. Commissioner Stevenson asked if we have considered transport vans. Chief Stone said we have looked into that possibility, but staffing is always a problem. We have seven recruits in the academy, and they will graduation November 19th. Chief Stone expressed his appreciation for the Board to support the department.

Commissioner Wilkinson made a motion to adjourn the Board meeting, Commissioner Romney seconded the motion. All voted aye.

Len Arave - Commissioner

Nicole Dandurand, Clerk