

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
November 15, 2021

The South Davis Metro Fire Service Area Board of Trustees held a meeting November 15, 2021 at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

CONDUCTING: Commissioner Len Arave

BOARD MEMBERS PRESENT

Leonard Arave – Chair

Ken Romney

Clark Wilkinson

Randy Lewis

Rick Earnshaw

Todd Godfrey – Attorney

STAFF PRESENT

Dane Stone – Fire Chief

Dave Powers – Deputy Chief

Greg Stewart – Deputy Chief

Jessica Hardy – Finance Director

Nikki Dandurand - Secretary

Commissioner Arave stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR OCTOBER 2021

Commissioner Arave presented the minutes for the September 2021 meeting. Commissioner Romney made a motion to approve the minutes, Commissioner Earnshaw seconded the motion. All voted in favor.

CONSIDERATION OF OCTOBER FINANCIAL STATEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the financial statements. Commissioner Lewis asked if there was an estimate on property taxes. Ms. Hardy replied 3.5 million dollars, estimated. Commissioner Arave stated we are about 33-34% expended. Chief Stone replied that we will be under budget after everything is reported. Commissioner Lewis moved to approve the statements as presented with Commissioner Romney seconding the motion. All voted in favor.

CONSIDERATION OF OCTOBER DISBURSEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the disbursements. Commissioner Earnshaw moved to approve the disbursements, Commissioner Wilkinson seconding the motion. All voted in favor.

CONSIDERATION OF 2022 MEETING SCHEDULE – CHIEF DANE STONE

The Board discussed the dates, with consideration to holidays as well. Commissioner Wilkinson made a motion to approve the 2022 schedule with the February meeting being moved to the 14th, Commissioner Romney seconded the motion. All voted in favor.

CONSIDERATION OF DEPARTMENT POLICY 1044 – DEPUTY CHIEF DAVE POWERS

Deputy Chief Powers stated we continue to look at policies and amend them to be consistent with our department. Policy 1044, Family and Medical Leave, includes the birth of a child. There is nothing currently allowing sick leave to be used. After considering this policy, we would like to recommend up to two weeks of FMLA for the fathers only. There have been some problems with personnel abusing their sick leave days. This amended policy states that if an employee uses more than 75% of their sick leave withing the year, a notice will be sent to them. Traditionally, it's been the same people, so we will be taking a deeper look at the 75% users. When these people take so much time off, it has a huge impact on operations, and the Battalion Chief's spend too much time doing call backs. This policy clarifies that employees will use accrued time before non-accrued time.

Commissioner Earnshaw asked how Covid affects this policy. DC Powers replied we follow the standard CDC recommendations. Commissioner Lewis made a motion to approve the policy, Commissioner Earnshaw seconded the motion. All voted aye.

CONSIDERATION FOR THE PURCHASE OF A NEW AMBULANCE- CHIEF DANE STONE

Chief Stone stated this is included in the budget. The Administrative Committee suggested we finance this purchase. Professional Sales and Service is on the state bid list, but bids were open to the public. One company declined to bid, another missed the deadline. We will be replacing a 2015 ambulance. Commissioner Earnshaw made a motion to approve the ambulance purchase, Commissioner Romney seconded the motion. All voted aye.

FIRE CHIEF REPORT

Chief Stone reported our seven recruits will graduate from the fire academy on November 19th. All Mayors are invited to attend. All mayors are asked to attend the December board meeting for a final presentation to three Board members.

Commissioner Romney made a motion to adjourn the Board meeting, Commissioner Lewis seconded the motion. All voted aye.



Len Arave - Commissioner



Nicole Dandurand, Clerk