

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
FEBRUARY 14, 2022

The South Davis Metro Fire Service Area Board of Trustees held a meeting February 14, 2022, at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

CONDUCTING: Commissioner Ken Romney

BOARD MEMBERS PRESENT

Ken Romney – Chair
Clark Wilkinson – Vice Chair
Brian Horrocks
Kendalyn Harris
Ryan Westergard
Bob Stevenson

STAFF PRESENT

Dane Stone – Fire Chief
Dave Powers – Deputy Chief
Greg Stewart – Deputy Chief
Jessica Hardy – Finance Director
Nikki Dandurand - Secretary
Todd Godfrey – Attorney

Commissioner Romney stated that this was a regularly scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

APPROVAL OF THE MINUTES FOR JANUARY 2022

Commissioner Romney presented the minutes for the January 2022 meeting. Commissioner Westergard noted that his name and Commissioner Horrocks names were reversed in the minutes, which will be corrected. Commissioner Wilkinson made a motion to approve the minutes, Commissioner Horrocks seconded the motion. All voted aye.

CONSIDERATION OF JANUARY 2022 FINANCIAL STATEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the financial statements. Commissioner Harris moved to approve the disbursements, Commissioner Horrocks seconding the motion. All voted in favor.

CONSIDERATION OF JANUARY 2022 DISBURSEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the disbursements. Commissioner Wilkinson asked if the quarterly ambulance assessments fluctuated. Ms. Hardy replied yes. DC Powers explained that some of that comes from Medicaid reimbursement. Ms. Hardy also explained that we receive Gold Cross revenue, but it is usually a delayed process. Chief Stone explained that Gold Cross Ambulance Services does our billing. We have a low uninsured population, but high in Medicare claims. Commissioner Westergard asked if that affects our insurance rates. Ms. Hardy replied no. Commissioner Wilkinson asked about the PPE line item. Chief Stone stated the department is issuing two full sets of turn outs to each firefighter, so a pair can be on reserve in case of back to back fires. Chief Stone stated the NFPA has a 10-year limit on the gear. We have successfully provided each firefighter with these turn outs. Ms. Hardy stated that new turn outs will be bought at the end of the academy for the three new recruits, which are included in the budget. Commissioner Wilkinson moved to approve the disbursements, Commissioner Horrocks seconding the motion. All voted in favor.

CONSIDERATION OF APPROVAL OF NEW FIRE ENGINE– CHIEF DANE STONE

Chief Stone stated the Administrative Committee has previously approved this item and we are asking for the Board's approval to move forward. This new engine will replace Medic Engine 81. In the past we have waited 12 plus years to order a new engine, but it is costing us more to maintain an older reserve engine. Medic Engine 81 is seven years old, and its replacement is included in the 22/23 Capital Vehicle plan. It will take approximately 500 days to receive this engine, so we are asking to order it now so we can receive it in 22/23 fiscal budget. Commissioner Romney asked if it has met the criteria for purchase. Commissioner Harris asked if this a good price compared to a state contract price. Chief Stone replied yes. Chief Stewart has reviewed our purchasing policy and by utilizing Sourcewell we are able to order it without going through the competitive process.

The service with Rosenbauer has been exceptional and our mechanic is familiar with these engines. DC Powers stated that this is not a sole source purchase. Commissioner Horrocks asked if a deposit was required. Chief Stone replied in the past, we have pre-purchased the chassis which gives us some discount. We are definitely hoping for less than 500 days for delivery, possibly around 455 days, but we need to get in the order queue. The current Engine 81 will then be moved to reserve status. Commissioner Stevenson asked how many chips are in an engine. Chief Stone replied that the chips should not be a problem, but these engines have several electrical components compared to older engines which were more mechanical. Commissioner Stevenson stated he ordered a truck for himself last July and it's still in the factory. He suggested we check into this to make sure they are available when the truck is ready. Chief Stone stated that Rosenbauer is the factory and assembly all in one. They have their own supplies and parts. We also have in our capital plan new staff cars, which we may have difficulty getting because of all the back-up in ordering. However, we do need to order the new fire engine as soon as possible. Commissioner Wilkinson asked if we got the bid back. Chief Stone replied he can provide that at the next Board meeting. We would like the Board's approval now to order.

Commissioner Stevenson moved to approve the engine purchase; Commissioner Westergard seconded the motion. All voted aye.

FIRE CHIEF REPORT

Mr. Godfrey stated that there needs to be a closed session at the end of the regular Board meeting.

Chief Stone stated the 2021 Annual Report is done and more copies will be provided to your city councils. We had a great year, and we always appreciate your support.

Commissioner Horrocks made a motion to discuss the character and/or competency of an individual(s) in a closed session, Commissioner Wilkinson seconded the motion. A roll call vote was taken, and all Commissioners voted aye. The regular Board meeting adjourned.



Ken Romney – Commissioner, Chair



Nicole Dandurand, Clerk